

IWA 101

Fall 2019

INCARNATE WORD ACADEMY GUIDANCE COUNSELOR

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This syllabus is subject to change at the teacher's discretion.

Rationale

IWA 101 is designed to aid students with academic, social and emotional, and post-secondary support to help them succeed at Incarnate Word Academy and in life after high school.

Overall Objectives

1. Learn about and become acclimated to IWA
2. Deepen Knowledge and understanding of self and environment; who you are and how do you fit and function in the world?
3. Gain a basic understanding of academic writing, preparation, and research.
4. Gain social and emotional skills for personal development.

Materials Needed

- Technology devices as needed— BYOD
- Pens

Student Expectations

1. Be respectful of your teacher, your classmates, the classroom, and of yourselves. Treat others the way you would want to be treated and create a positive learning environment.
2. Come to class on time and prepared. If you are late and do not have a pass, even if you were going to your locker, to the bathroom, or to the water fountain, you will receive a demerit.
3. The better you behave in class, the more your teacher trusts you, so the more fun and interactive activities we will have.
4. I will allow gum and candy in class unless it becomes a distraction or disturbance. If I start to find wrappers and/or gum under desks, etc. I will take away this privilege.
5. Do not pack up or talk during prayer at the end of mods 15/16. You may pack up during the afternoon announcements but still may not talk.

6. Turn in only your own work. If you are caught representing someone else's work as your own, whether it's another classmate's or something from the internet, it will be turned into Mr. Johnson, and you will face the consequences listed in the IWA Student Handbook.

7. Laptop / Tablet – IWA is fully implementing the BYOD (Bring Your Own Device) program this year. Besides using a laptop/tablet to complete coursework outside of class, a laptop/tablet is also allowed in-class. Therefore, you are encouraged to bring a **fully-charged laptop or tablet** to every class and be prepared to use it. Class activities and assignments can be accomplished without a device, and devices will not necessarily be used every day. However, access to a device will enhance the in-class learning experience. If you bring a device to class, you are also responsible for:

- a. Having the laptop/tablet ready for use at the beginning of each class (working properly).
- b. Any problems that occur to the device.
- c. Using the device in a school-appropriate manner, meaning using it only at the designated times in class and open lab and only using it for the current activity.
- d. Using only the IWA network.
- e. Obeying directions immediately, such as “screens down” or “hands up.”

If you do not have access to a device (laptop or tablet) for every class, school laptops are available for your use. These school laptops are distributed on a first-come-first serve basis.

8. Cell phones may not be used within this classroom without Ms. Baer's permission. **Class time is not a time to charge your phone, so do not ask.**

9. Must check weebly for updates: <https://iwacounselingbaer.weebly.com/>

Assignments

- Schedule & Meet with Ms. Baer in the Guidance Office. Minimum 1 mod.
- E-mail Etiquette
- Who Am I Essay

Grading

This is a pass/fail course. Instead of receiving letter grades throughout and upon completion, you will be issued a passing or failing grade based upon your completion of class requirements and the effort you put into them. You will only receive this grade at the end of the semester.

Cycle Overview:

Cycle #1	Dates:
<ul style="list-style-type: none">● Go over Syllabus and Introductions● Adjustment to IWA- How's it going?● Learn basic technology pertinent to IWA Students (E-mail, Wi-fi, BYOD, graphing calculator, etc).● Testing Center	

<ul style="list-style-type: none"> ● Learn to navigate school planner ● Class Icebreaker
Homework:

Cycle #2	Dates:
<ul style="list-style-type: none"> ● Learning Style Inventory ● Email Etiquette ● Learn basic study skills ● Learn basic organizational skills ● Learn to use open labs effectively ● Learn about incomplete and REDO processes ● Power School Tutorial 	
Homework : Send Ms. Baer a Professional E-Mail	

Cycle #3	Dates:
<ul style="list-style-type: none"> ● Social/Emotional ● Discuss the importance of getting involved on campus ● Discuss Social Media usage and Implications ● Friendship skills ● Learn about healthy communication 	
Homework: Schedule a 1 on 1 meeting with Ms. Baer	

Cycle #4	Dates:
<ul style="list-style-type: none"> ● Learn about soft skills (personal attributes that enable someone to interact effectively and harmoniously with other people) to help you through high school, college, and work. ● SMART goals ● Talk about basic research ● Learn how to calculate GPA 	
Homework: Schedule a 1 on 1 meeting with Ms. Baer	

Cycle #5	Dates:
<ul style="list-style-type: none"> ● Boundaries/ Healthy Relationships : Safe Touch Curriculum ● Social/Emotional Wellness 	
Homework:	

Cycle #6	Dates:
<ul style="list-style-type: none"> ● Talk about academic progress ● Learn about research ● Learn about the IWA library ● Learn about 4 year plans 	
Homework: None	

Cycle #7	Dates:
<ul style="list-style-type: none"> • Social/Emotional Wellness Check • 4 year plans • Prepare for Final Exams and PAD day 	
Homework: Final- Who am I essay due to Ms. Baer	

Cycle #8	Dates:
<ul style="list-style-type: none"> • Working class meeting-use the time to complete your classwork and work for your other courses. 	

Parent-Student Syllabus Signature Form

The purpose of this portion is three-fold: to let me know that you have read these policies and expectations, to let me know your parent/guardian has, too, and to provide preferred contact

information from your parent/guardian. Please sign below, detach at the line, and return next class.

Student Name:

Student Signature:

Parent/Guardian Name:

Parent/Guardian Signature (one):

Parent/Guardian Contact Form

Daughter's Name: (First and Last, Please)

Name:

Phone:

E-Mail:

Preferred form of contact: Phone E-Mail Note sent home with Daughter

Anything you would like me to know about your daughter?